



Stephenson County Fair Association

LETTER OF NOMINATION

I, (print nominee name) _____, nominated by (print nominating board member name) _____ wish to run for the following seat(s) with the Stephenson County Fair Association Board of Directors:

_____ At-Large _____ Officer – Vice-President

_____ Officer – Treasurer

Election of this position will take place at the Annual Board Meeting (following the regular monthly meeting) scheduled for October _____, 20__.

Requirements for serving on the Board of Directors:

- a) The Stephenson County Fair Association shall be managed by a Board of Directors consisting of 16 members.
- b) The Board of Directors shall meet for the transaction of business on the 4th Thursday of each month, unless that date interferes with a holiday or the county fair dates.
- c) Directors who miss three (3) consecutive Board Meetings without an acceptable excuse (to be determined by the Board of Directors) will forfeit his/her seat.
- d) Directors shall serve without compensation and hold offices for a term of two (2) years until his/her successor is seated or until he/she is voted back into same or different seat.
- e) Officers of the Association shall consists of a President, Vice-President, Treasurer and Secretary and will be elected by the Board of Directors.
- f) The Executive Committee shall consist of the President, Vice-President, Secretary and Treasurer and shall be responsible for overseeing, implementing and executing the general policies and projects of the Association as declared by the Board of Directors.
- g) Board members are expected to attend new member orientation within one week upon being seated.
- h) Board members are expected to serve on at least one committee (Committee Selection, Conflict of Interest and Confidentiality forms to be filled out after being seated at Annual Meeting).
- i) The order of business of all meetings of the Board of Directors shall follow Robert’s Rules of Order, Newly Revised Edition.

In order for the above named nominee to be on the ballot, he/she must submit a Letter of Interest and complete the information below prior to the start of the Annual Meeting (follows regular October Board Meeting).

By filling out the information and signing below, I understand and accept the expectations and penalties described above as a Board Member nominee.

Address: _____ City: _____ Zip: _____

Cell Phone: _____ Email: _____

Signature of Nominee Date

Signature of Nominating Board Member Date